



First Baptist
CHRISTIAN SCHOOLS

237 N. Main St.
Suffolk, VA 23434
(757) 925-0274

NEW STUDENT APPLICATION CHECKLIST

STEP 1: Parents or guardians should complete and return the application packet, ensuring that all of the following items are included:

- Application for Admission.
- Financial Agreement.
- Signed Statement of Cooperation
- Family Medical Consent and Emergency Information form.
- Check for the application fee.
- Record Request Form. (Records will be requested by FBCS upon completion of the current school year.)
- Student Interest Form (grades 6-9 only)
- Copy of the student's birth certificate.
- Commonwealth of Virginia School Entrance Health Form for Kindergarten students.
- Immunization record showing tetanus, diphtheria, pertussis (Tdap) for rising 6th grade students.
- Copies of student's most recent and previous year's report card.
- Nationally standardized test results from the past year. (FBCS accepts the results from the Stanford Achievement Test, California Achievement Test, or Iowa Test of Basic Skills. If the student has not completed a standardized test within the past year, the parent must schedule a test with the school office.)
- Student Evaluation Form to be completed by a current teacher and mailed separately within one week to FBCS.
- Pastor Reference Form to be completed by the family's pastor and mailed separately within one week to FBCS.

STEP 2: Students applying to grades 1-10 must schedule an admission test. (Students may submit the results of a Stanford Achievement Test, California Achievement Test, or Iowa Test of Basic Skills taken within the past year. Copies of those results should be included in the application packet.)

STEP 3: Upon review of the completed application packet and test results, the school will schedule an interview with the family and the principal.

STEP 4: Following the interview the school will make an enrollment decision based upon availability, the application, previous academic and behavioral record, standardized test scores, and the interview. Families will be notified of the decision by mail.

STEP 5: Parents must confirm enrollment by submitting the registration fee within one week of acceptance.