



First Baptist Christian School

237 North Main Street
Suffolk, VA 23434
(757) 925-0274
(757) 539-2575 Fax

www.firstbaptistchristian.org

J. Stacey Miller
Principal/Administrator
Email: principal@fbcsuffolk.org

Student Record Request

Name of School: _____

Address of School: _____

City: _____ State: _____ Zip: _____

To whom it may concern:

My child has enrolled at First Baptist Christian School. Please forward First Baptist Christian School a complete student file including all academic records, discipline records, health records, attendance records, and any special psychological testing records pertaining to:

Student's Name

Date of Birth

Grade Level

Thank you for your prompt attention to the above request.

Date

Parent/Guardian Signature

Please forward records to: ATTN: Admissions Office
First Baptist Christian School
237 N. Main Street
Suffolk, VA 23434

Date

FBCS Admissions Signature